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5 March 1980

MEMORANDUM FOR: Acting Chief, Policy and Plans Group

FROM:

[REDACTED]  
Deputy Director of Security (PTOS)

SUBJECT:

Entries for the DDA Log  
28 February - 5 March 1980 (U)

1. Throughout the reporting period, a representative of the Office has been developing a matrix for use in Agency congressional testimony showing the amount of classified material on hand at Agency overseas facilities and the time it would take to destroy this material with available terminal destruction equipment. (U)

2. On 28 February, three members of the Office attended the regularly scheduled meeting of the R&D Subcommittee. The meeting was held at the FBI Building in the Interagency Telephone Laboratory. The purpose of holding the meeting at the ITL was to familiarize the Community with the facility and provide a tour. (C)

3. On 29 February, two members of the Office visited ORD to attend a briefing on Security Threats in a Data Processing Environment. The briefing was given by Mr. Dick Emmert of Lawrence Livermore Laboratories who is completing a study on this topic. Representatives of ORD, OTS, ODP and Comsec also attended. (C)

4. A representative of the Office briefed five members of the IG Staff prior to their departure for facilities in [REDACTED]

[REDACTED] (S)

5. The Safety Group Industrial Hygienist visited OTS, Central Building, in response to a GSA survey recommending the closing of two operations for health and

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safety reasons. Plans are currently being made to move one operation into another area in Central Building. The plans for local exhaust ventilation will be reviewed and modified if necessary in order to make this process safe. The second operation also has a poor local exhaust ventilation system. The duct joints were taped in an attempt to bring this system up to required exhaust levels. Modifications to this system will be necessary. Specifications will be given by OTS by the Industrial Hygienist for inclusion in the work order to modify the system. (U)

6. At the request of the Chief, Logistics Services Division, OL, a study of the 5- by 5-foot panels being hung from the ceiling in the South Cafeteria is being considered to determine safety implications. Initial inspection indicates the panels are safe. However, they present large areas for the collection of dust which will be difficult to clean. They also will present problems to GSA personnel servicing the ceiling lights. (U)

7. Executive Order 12196, "Occupational Safety and Health Programs for Federal Employees," has been released. It is effective 1 July 1980 and revokes Executive Order 11807. This Executive Order provides current guidelines to agencies of the Executive Branch regarding safety and health programs. It places greater emphasis on functions of safety and health committees. (U)

8. Three two-man teams from the Technical Security Division are on TDY conducting audio countermeasures inspections. One team is in the Near East, another in Africa, and the third in California. Additionally, one representative of the Division is in Latin America providing technical assistance at [ ] (S)

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PROJECTIONS: 6 - 12 March 1980

1. On 7 March, the COINS Security Manager will provide an in-depth briefing of the COINS System to the Information Systems Security Group with particular emphasis to the COINS System's interface with the NPIC computer system and the security impact on these systems. (U/AIUO)

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2. On 11 and 12 March, a representative of the Office will provide support to senior Agency officers testifying before the Defense Subcommittee of the House Appropriations Committee. (U)



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